Tenby Schools, Ipoh
Job start : August 2016
Location : Ipoh, Perak, Malaysia
Contract type: Full Time
Contract term: Fixed Term

Head of Secondary

The Role & Expectations
• To uphold the School’s Vision, Mission and Core Values.
• To be an experienced Secondary School Head.
• To be part of the School’s Leadership Team.
• To contribute to the School’s Strategic development and annual development plans.
• To have sound knowledge and practice of the National Curriculum for England, curriculum development and current educational thinking.
• To have a sound knowledge of IGCSE and A Level.
• To possess excellent knowledge and experience of assessment and tracking to inform student progress, including the use of standardised tests to impact learning.
• To lead and support the School’s appraisal system.
• Knowledge of CIS/WASC accreditation process would be an advantage
• To have a good understanding of data management systems would be an advantage.
• To be able to manage a budget effectively.
• To be an excellent practitioner.
• To be able to coach and mentor staff.
• To be an excellent leader and team player.
• To be able to lead and motivate a team effectively.
• To be a self-starter.
• To contribute to the wider School Community to raise the School’s profile.
• To possess excellent communication and people skills.
• To be able to liaise with parents effectively.