The Cambridge International “A” Level Programme at our Tenby Centre, Ipoh.

The Cambridge “A”-level qualification is recognised worldwide as a gold standard for university admissions. The Cambridge curriculum and teaching methodology at Tenby, Ipoh, give you a pre-university experience that excites, inspires and challenges. You are joining a pre-university centre that offers you a unique blend of independence and school community life.

(For further information, please refer to cie.org.uk)

What is so special about this programme at Tenby, Ipoh?

- We are dedicated to the goal of creating “A United World at Peace – through Education”.
- We offer a unique blend of the freedom of college life and the communitarian spirit of belonging to a wider school fraternity.
- Our focus on academic excellence and WASC accreditation gives our students maximum access to the best universities in Malaysia, the United States, Australia and the United Kingdom.
- Ours is a holistic programme which nurtures academic excellence as well as leadership formation within the context of a school fraternity.
- We encourage our students to define their moral choices through reflection, responsibility and service to school and community. Community service is an integral part of our programme.
- Our A-level students will have wide opportunities for the development of student leadership in our school’s cocurricular programme.
- We seek to produce effective communicators with a taste for literature, debates, oratory and public speaking.
- We offer a flexible subject package which includes the sciences, business, and the humanities.
- We provide a challenging pre-university English course that includes Thinking Skills/the General Paper.
- We also prepare our students for the IELTS/MUET examinations.
- We have a counseling programme to prepare our students for university placement in Malaysia, the United Kingdom, the USA, Canada, Australia and New Zealand.

Who are the lecturers?

We have a team of lecturers who have been carefully selected on the basis of their proven excellence in their subject area as well as for their commitment towards the pastoral care of the young people they teach.
We are happy to introduce our educators:

**Thinking Skills / Literature / Public Speaking**
  - Former Principal, St. Michael School
- At-than K., Ph.D., In the University of Philippines and Philippine Teachers’ Union
  - Frustration in literature, drama and history

**Accounting**
- Auclert, A., B. Sc. (Econ.)
  - Former Academic Head of Business Studies
- Y. T. Lai, B. Sc. (Econ.)
  - Former Deputy Principal, Kaid School

**Business Studies**
- Newton, R. B. Sc. (Econ.)
  - Former Academic Head of Business Studies
- T. R. Y. T. Lai, B. Sc. (Econ.)
  - Former Deputy Principal, Kaid School

**Economics**
- Lai, J. S. M. (Econ.)
  - Former Academic Head of Business Studies
- T. R. Y. T. Lai, B. Sc. (Econ.)
  - Former Deputy Principal, Kaid School

**Law**
- Wu, Y. H. Yang
  - LL.M., U.C.L., (London); B.A., (Hons., Lond.)
- B. J. Goh, B. A. (South amusing)
  - A.B.C., B. J. Goh (Canal)

**Psychology**
- H. T. Y. T. Lai, B. Sc. (Econ.)
  - Former Academic Head of Business Studies
- T. R. Y. T. Lai, B. Sc. (Econ.)
  - Former Deputy Principal, Kaid School

**Mathematics**
- Ang, K. H. Yang
  - B. J. Goh, B. Sc. (Econ.)
- B. J. Goh, B. Sc. (Econ.)
  - A.B.C., B. J. Goh (Canal)

**Biology**
- A. J. Yang, A. S. (Econ.)
  - Former Academic Head of Business Studies
- T. R. Y. T. Lai, B. Sc. (Econ.)
  - Former Deputy Principal, Kaid School

**Chemistry**
- Kenneth Lui, P. M. H. M.
  - Formerly in the Chemistry Department
- R. J. Yang, P. M. H. M.
  - Formerly in the Chemistry Department

**Physics**
- C. H. Tang, A. B. (Econ.)
  - Former Academic Head of Business Studies
- T. R. Y. T. Lai, B. Sc. (Econ.)
  - Former Deputy Principal, Kaid School

**Physics and Further Mathematics**
- H. T. Y. T. Lai, B. Sc. (Econ.)
  - Former Academic Head of Business Studies
- T. R. Y. T. Lai, B. Sc. (Econ.)
  - Former Deputy Principal, Kaid School
What Are the Subject Packages Available?

Subject packages: Thinking Skills – Compulsory subject
(Three or Four of the following subjects – not more than one from each group )

<table>
<thead>
<tr>
<th>Mathematics</th>
<th>Chemistry</th>
<th>Physics</th>
<th>Biology</th>
<th>Further Mathematics *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law</td>
<td>History</td>
<td>Business Studies</td>
<td>Economics</td>
<td></td>
</tr>
</tbody>
</table>

*Classes may be conducted during extended school hours
Subject not listed in our package may be requested
The school reserves the right to limit/restrict options on grounds of viability.

Academic Calendar

(June 2013 Intake)

<table>
<thead>
<tr>
<th>Term</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Term</td>
<td>Term starts on 24 June 2013</td>
</tr>
<tr>
<td>Summer Break</td>
<td>3 Aug 2013 – 18 Aug 2013 (2 weeks)</td>
</tr>
<tr>
<td>Second Term</td>
<td>19 Aug 2013 – 29 Nov 2013</td>
</tr>
<tr>
<td>End-of-year Holiday</td>
<td>30 Nov 2013 – 5 Jan 2014 (5 weeks)</td>
</tr>
<tr>
<td>Third Term</td>
<td>6 Jan 2014 – Mid May 2014</td>
</tr>
<tr>
<td>Easter Holiday</td>
<td>Easter week in April</td>
</tr>
<tr>
<td>CIE AS Examination</td>
<td>Mid May 2014 – Mid Jun 2014</td>
</tr>
<tr>
<td>Summer Break</td>
<td>First two weeks of August 2014</td>
</tr>
<tr>
<td>Fourth Term</td>
<td>Aug 2014 – Nov 2014</td>
</tr>
<tr>
<td>CIE A2 Examination</td>
<td>Mid Oct 2014 – mid Nov 2014</td>
</tr>
</tbody>
</table>

Course Fees * (Subject to revision)

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration fee</td>
<td>RM 500</td>
</tr>
<tr>
<td>Deposit</td>
<td>RM 3,000</td>
</tr>
<tr>
<td>Tuition fee (payable in 4 instalments)</td>
<td>RM 26,400 ( RM 6,600 x 4)</td>
</tr>
<tr>
<td>Due date for tuition fee instalments</td>
<td>1st month, 5th month, 9th month and 13th month of A-Level studies</td>
</tr>
</tbody>
</table>

Registration Date for Cambridge International Examination

<table>
<thead>
<tr>
<th>Exam</th>
<th>Registration Date</th>
<th>Due date for exam fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct/Nov Exam</td>
<td>June</td>
<td>End of June</td>
</tr>
<tr>
<td>May/June Exam</td>
<td>February</td>
<td>End of February</td>
</tr>
</tbody>
</table>

( Note: Examination fee is approximately RM850 per sitting )
What are the entry qualifications?

- A minimum of 5 credits in the SPM/GCE “O” level including a credit in English and other related subjects for the subjects to be taken or UEC – 4 credits (B)
- Trial Examination results can be considered for the June intake. If when the official results are issued, the student’s performance falls short, he/she has the following options:
  - Withdraw from the programme (no refund of registration or term fees)
  - Continue in the programme while re-sitting the examination to ensure they qualify within the minimum grades required. Students will not be allowed to sit the AS/A2 examinations without having the minimum required entry grades.

Format of Examination

- The “A” Level examination is conducted in two phases – Advanced Subsidiary Level (AS) level and Advanced Two (A2) level.
- The AS level carries half the weight of the A-level and is typically awarded half the credit value.
- The AS level can also be taken as a qualification in its own right.
- The duration of the course is usually 1 ½ years (1.5 yrs).
- The Examinations are held in May-June and October-November each year.
- Candidates are required to sit for Thinking Skills at AS level.
- In addition, candidates usually sit for 3 – 4 subjects at Advanced (Principal) level.
- All A-Level students are required to sit the AS examination within 12 months of the commencement of their course.
- Students are required to achieve a minimum score of C in the AS examination before they can proceed to the A2 examination. Students who score a grade lower than a C in the AS examination will need to re-sit the AS level six months later.
- The school will not allow students scoring less than a minimum grade of C in the AS examination to proceed to the A2 examination unless strong and reasonable grounds exist for doing so.
- A minimum of 90 per cent attendance is required for all subject sessions before a candidate will be allowed to register through our school for the CIE AS/A2 examinations.

BEHAVIOUR CODE FOR “A’-LEVEL STUDENTS

The Rules and Regulations stipulated in our Parent-Teacher Handbook for Tenby Schools Ipoh apply to all A-level students unless stated otherwise in particular areas as indicated below:

Dress Code for A-Level Students:

(A) Boys: (Formal Executive Attire) - Black long pants with lilac-coloured shirt (uniform). “Pants” here is defined as trousers for formal wear with only two side pockets. Jeans are strictly forbidden as they are not accepted within our meaning of “formal executive attire”. A Level students are also required to wear a dark blue tie on formal occasions.

(B) Girls: (Formal Executive Attire) - Black A-line skirt (hemline should be below the knee) or black long pants with lilac-coloured (uniform) sleeved blouse. The same rule as regards “formal executive attire” in (A) above applies in regard to the use of jeans. Girls are required to wear a dark blue tie on formal occasions.

(C) Belts for boys/girls should be black/dark brown and of plain design without any fanciful features.

(D) Only plain black shoes are to be worn by both boys and girls.
Personal Grooming & Code of Conduct:

Although we recognize and respect the desire of every young person to look his/her best in his/her own mould and to experience a freer lifestyle, we hope you understand our duty to guide you and the wider school community in the following matters:

1. **Decency in Matters of Dress, Language & Behaviour:** In particular, we expect boys to avoid sporting hair which is fanciful, outlandish or inordinately long. Ear-piercing, tattooing and the wearing of ear-studs/nose-rings by boys is not approved of at our community school.

2. **Diligence and Commitment to your Studies & Co-Curricular Activities:** Students are expected to give their best at their studies and co-curricular activities. This is a matter of both attitude and performance. Punctuality and maximized attendance are required of our students. They are also expected to be diligent and up-to-date in their assignments and to meet all internal/external coursework requirements. Focus on their studies is required of all students at all times.
   - A minimum of 90% attendance for school and for subject sessions is required before a student is allowed to be registered at our school for the CIE examinations.
   - Coursework is a mandatory school requirement in all subjects.
   - All A-Level students are expected to observe a high standard of punctuality.
   - All A Level students are required to adhere to the school’s strict in-house presence policy.
   - Attendance and full participation at co-curricular activities is mandatory.

3. **Respect for One Another:** Good Manners are expected of our students at all times. Violent/aggressive conduct and rudeness are not allowed in our school community.

4. **A Healthy, Positive Lifestyle:** There is no place for smoking, consumption of alcoholic beverages, drug-taking, pornography and other related forms of misconduct. Possession/Distribution of abuse-prone substances is strictly forbidden.

5. **Building Positive Relationships:** We encourage healthy mixing between boys and girls but would advise that school is not the place for pairs to isolate themselves from others or to engage in romantic liaisons.

6. **Honesty and Integrity:** In our studies and in our use of the school’s resources is expected of every student.

**Handphones:**

The school allows its A-level students to bring handphones to school with the proviso that the phones:

(a) are switched off during lessons.

(b) are not made available for use by secondary/junior students.

(c) are only used for essential contact with your parents/guardians.

(d) are not used when A level students are on the secondary/primary school precincts.
Laptops:

A-level programme students are allowed to bring laptops to school strictly for study/reference purposes. The school, however, will not be responsible for any loss or damage caused to the computers.

SCHOOL HOURS:

The school hours for A Level students are as follows:

<table>
<thead>
<tr>
<th>School Hours</th>
<th>Normal School Hours</th>
<th>Extended Sessions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mondays – Thursdays:</td>
<td>8.45 a.m. – 4.00 p.m.</td>
<td>4.00 p.m. – 5.30 p.m</td>
</tr>
<tr>
<td>Fridays:</td>
<td>8.40 a.m. – 12.40 p.m.</td>
<td>(only for specified subjects)</td>
</tr>
<tr>
<td>Morning Break:</td>
<td>10.15 a.m. – 10.30 a.m.</td>
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</tr>
<tr>
<td>Lunch Break:</td>
<td>(Mon – Thurs) 12.00 noon – 1.00 p.m.</td>
<td></td>
</tr>
<tr>
<td>Co-Curricular Sessions</td>
<td>Mondays: 4.00 p.m. – 5.30 p.m</td>
<td></td>
</tr>
<tr>
<td>Sixth Form Council</td>
<td>Fr1idges: 10.30 a.m – 11.10 a.m</td>
<td></td>
</tr>
<tr>
<td>Meetings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>&amp; Assemblies</td>
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</tr>
</tbody>
</table>

School hours will be rescheduled to 7.50 am – 3.00 pm with effect date of transfer to our new campus in Meru Jaya

1. Punctuality is of the highest importance.
2. A-level students are to be in school by 8.40 a.m. and are required to be in school until 4.00 p.m. or 5.30 p.m. (whichsoever their schedule requires) (Mondays – Thursdays).
3. Dismissal on Fridays is at 12.40 p.m.
4. No student is allowed to leave the school premises without the written permission of the Principal/Deputy Principal.
5. Students are to use their free periods, if any, strictly for self-study or other school-approved purposes.
6. A-Level students are allowed to leave the school premises during the lunch break but they are required to exercise this freedom with an appropriate sense of responsibility. The School Rules and Regulations continue to apply to all students who leave the school premises during the lunch break.
7. All A_Level students who leave the school premises for their lunch break are required to be back in school by 1.00 p.m. even if they have no afternoon lessons.
8. All A-Level students are required to comply with the school’s in-school presence policy and regulations.

DISCIPLINARY PROCEDURES:

All disciplinary procedures stipulated for Tenby Schools Ipoh in the Parent-Teacher Handbook apply to the management of disciplinary cases in the Tenby A_Level Centre,Ipoh

REGISTRATION

Registration can be done at the school’s main office at 28 Jalan Kelab Golf,30250 Ipoh.

Prepared by:
Tenby Schools Ipoh
28 Jalan Kelab Golf,
30350 Ipoh,Perak
Tel: 605-8530 Fax: 605-242 9261
Email: ipoh@tenby.edu.my

New Intake commences Monday 24 June 2013.
Registration is open now!