



Website: www.tenby.edu.my

IPOH INTERNATIONAL SCHOOL SDN BHD (268740-A)

No. 28, Jalan Kelab Golf, 30350 Ipoh, Perak D.R., Malaysia

Tel: 605-253 8530 Fax: 605-242 9261

Website: <http://www.tenby.edu.my>

Email: ipoh@tenby.edu.my

11 R. 107. 2010

11th January, 2010

To the Parent/Guardian of:

_____ of _____

***Code of Behaviour for Students**

We are writing to notify you that your child/ward is not abiding by the school rules regarding his/her uniform (7.5.1) / hair (7.6.1).

2. Action and Consequences (7.15 in Parent-Student Handbook)

The immediate action that the school is taking is to give a verbal warning to your child/ward. Your child/ward is required to rectify the infraction by tomorrow, 12th January, 2010.

3. Failure to rectify the infraction, will lead to the offence being classified as a repeat offence which carries more serious consequences.

We thank you for your support in helping us to address this issue.

**Please refer to No. 7, starting from Page 19 of Parent-Student handbook.*

Thank you.

Yours sincerely,

Agalya Balaguru

Principal,

Ipoh International School